

**The Family & Children's Trust Fund (FACT) Board of Trustees
Minutes of the Meeting, September 17-18, 2009-Approved**

Members Attending

Judy Bailey
Donna Hyland
David Boehm-Chair
Ellen Burhans
Irma Campbell
William Dixon
Robin Foreman
Jeanine Harper
James Isaac, Treasurer
Paul Krizek
Ramon Rodriguez, Vice Chair
Martha Sayler, Immediate Past Chair
Guadalupe Silva-Krause
Margaret Ross Schultze, Deputy Commissioner

Members Absent

Billie Owens
Ann McGrady
Anthony Conyers, Jr., Commissioner

Also Attending:

Fran Inge, Executive Director
Betty Blevins, Central Virginia Community Services Board
Susan Clark, Commonwealth's Attorney Office, Lynchburg
Donna Nash, Commonwealth's Attorney Office, Lynchburg
Linda Ellis Williams-YWCA Domestic Violence Shelter, Lynchburg
Cheri Hartman-Roanoke Valley Family Services
Saphira Baker-Communitas Consulting

The regular meeting of the Family and Children's Trust Fund (FACT) Board of Trustees was held September 17-18 at Mariners Landing, Huddleston, Virginia.

Thursday, September 17, 2009

Call to Order

Mr. Boehm, Chair, called the meeting to order at 10:00 am September 17, 2009. Orientation was held for new Board member Robin Foreman. Board reviewed the agenda for the meeting. ON MOTION DULY MADE (Mr. Isaac) and seconded (Mrs. Sayler), moved to accept the order of the agenda. Motion carried with all in favor.

Public Comment

The Board of Trustees heard presentations from FACT Grantees including Central Virginia Community Services Board Parenting Center, Office of the Commonwealth Attorney Victim-Witness Program from Lynchburg, YWCA of Central Virginia's Domestic Violence Shelter and Roanoke Valley Family Services Youth Development Services.

Approval of Minutes

ON MOTION DULY MADE (Mrs. Sayler) and seconded (Mrs. Bailey), moved to approve the minutes of the June 24-25, 2009 FACT Board Meeting. Motion carried with all in favor.

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Treasurer's Report

Mr. Isaac presented the Treasurer's report which included an update on license plate sales and income tax check off. ON MOTION DULY MADE (Mr. Krizek) and seconded (Mrs. Saylor), moved to award up to \$270,000 in local services grant funds. ON MOTION DULY MADE (Mrs. Campbell) and seconded (Mrs. Bailey), moved to amend the budget to reflect the increase in local services grant funds. ON MOTION DULY MADE (Mrs. Bailey) and seconded (Mrs. Silva-Krause), moved to accept the report. All motions carried with all in favor.

FACT Chair Report

Mr. Boehm, announced the committees for the upcoming year and explained that all committees would meet and focus their discussions on future plans based on the strategic plan. Mrs Saylor and Mrs. Burhan will co-chair the conference committee with all Board members to serve as committee members. Grants Committee will be chaired by Mr. Rodriguez. Members of the committee to include: Mrs. Schultze, Mrs. Burhans, Mrs. Bailey, and Ms. Foreman. Mrs. Krizek will chair the Marketing committee with the following members: Mrs. Harper, Mrs. Campbell, Mrs. Hyland, Mr. Isaac, Mrs. Silva-Kraus, Mrs. McGrady, Mrs. Owens and Mr. Dixon. Mr. Isaac will chair the Finance Committee.

On behalf of the entire Board of Trustees, Mr. Boehm recognized Mrs. Saylor for her tireless work and devoted service as the FACT Board Chair from 2006-2009.

Commissioner's Comments

Mrs. Schultze brought greeting from the Commissioner. She updated the Board on the poverty initiative that was held at community colleges across the Commonwealth. She explained the VDSS had been diligently working on the Governor's budget cuts and explained to the Board that all programs/initiatives that were not mandated had been on the table for discussion. Mrs. Schultze also explained several current initiatives such as the child welfare transformation and the work that public affairs may be doing surrounding statewide child fatalities. Mrs. Schultze reported that VDSS will begin moving into their new building at 801 East Main Street on October 1, 2009.

Executive Directors Report

Mrs. Inge reported that all local services grants for 2008-2009 were closed with the exception of Occupational Enterprises, Inc. The following organizations returned partial funds:

Black Women United for Action-\$6,336 (of \$6,336)
Center for Sexual Assault Survivors-\$3,005.63 (of \$4,396)
Eastern Shore Coalition Against Domestic Violence \$208.17 (of \$6,506)
Office of Attorney General \$410 (of \$5,000)
Rappahannock Area Council for Child Abuse Prevention \$360.38 (of \$10,000)
Shelter for Help in Emergency \$7,504.86 (of \$9,723)

All local services grants for 2009-2010 are underway. All contracts have been signed and each agency was mailed a packet of FACT Brochures to distribute in their community.

Mrs. Inge also provided an update on the social indicator project and reported that listening session would be help on September 24th in Fairfax and October 8th in Virginia Beach. The stakeholder meetings will present an overview of the scope of the report; provide a summary of the research to date along with the proposed social indicators that have emerged from the research.

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Additionally, through an interactive discussion, local community family violence leaders will identify the priority indicators and capture input and comments that will be analyzed and evaluated by an Editorial and Planning Committee which will be used to assist the consultant in directing the project. The Editorial and Planning Committee will advise on the scope of the report, provide guidance on the narrative, help facilitate connections with people and resources as needed, and shape the final format and dissemination strategies for the published report. The Editorial and Planning Committee, made up of approximately 15 participants representing various disciplines, regions, etc. will meet for the first time on October 14th in Richmond. It is anticipated that this group will convene approximately five times between now and June when the Family Violence Report will be issued.

Friday, September 18, 2009

Committee Reports

Grants Committee

Mr. Rodriguez reported that the committee recommended a couple minor changes to the local services grant to encourage projects that dealt with adding family supports additionally, the grants committee recommends minor scoring adjustments that will be reflected in the issued RFP.

Conference Committee

Mrs. Saylor led the discussion about the June Collaboration Conference. Mrs. Inge will secure the location and send out a "save the date" email. Mr. Boehm will secure the CEU credits. Mrs. Campbell with help from Mrs. Silva-Krause and Mr. Boehm will coordinate the awards and nomination process. Mr. Dixon and Mrs. Bailey will work on the workshop presentations. It was suggested that former FACT Board member, Mr. Littel be contacted to present the history of the social indicator's project. Mrs. Schultze reported that the Public Affairs personnel at VDSS could assist with the publicity around the conference and the social indicator's report card. Mr. Krizek will work on sponsorships. The Board liked the idea of using the USB bracelets to save paper and provide information to conference participants. Mrs. Burhans and Mrs. Saylor will provide leadership around registration, lunch agenda, and conference bag items. Mrs. Harper will help with identifying national family violence programs that should be highlighted at the conference.

New Business

Saphira Baker with Communitas Consulting updated the Board on the social indicator's project. She reported that 160 indicators had initially been examined and they had been reduced to a manageable 20 indicators. Locating data sources for all 20 indicators was now underway. Indicators will be classified as either: community health and well-being indicators, scope of the problem indicators, or response to the problem indicators. She reported all was according to the timetable established by FACT and a report would be ready to release at the June Collaboration Conference.

ON MOTION DULY MADE (Mr. Isaac) and seconded (Mrs. Campbell), moved to adjourn the September FACT Board Meeting. Motion carried with all in favor.

Respectfully submitted,

Ellen Burhans, Acting Secretary

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