

**The Family & Children's Trust Fund (FACT) Board of Trustees
Minutes of the Meeting, December 8-9, 2009**

Members Attending

Judy Bailey
David Boehm-Chair
Ellen Burhans
Irma Campbell
William Dixon
Jeanine Harper
James Isaac, Treasurer
Paul Krizek
Ramon Rodriguez, Vice Chair
Martha Sayler, Immediate Past Chair
Guadalupe Silva-Krause
Margaret Ross Schultze, Deputy Commissioner
Anthony Conyers, Jr., Commissioner

Members Absent

Robin Foreman
Donna Hyland
Ann McGrady
Billie Owens

Also Attending: Fran Inge, Executive Director
Saphira Baker-Communitas Consulting
Casey Cox-Communitas Consulting
Al Wilson-Office of Attorney General

The regular meeting of the Family and Children's Trust Fund (FACT) Board of Trustees was held December 8-9, 2009 at Boar's Head Inn, Charlottesville, Virginia.

Tuesday, December 8, 2009

Call to Order

Mr. Boehm, Chair, called the meeting to order at 1:15 pm December 8, 2009. ON MOTION DULY MADE (Mrs. Campbell) and seconded (Mr. Rodriguez), moved to accept the order of the agenda. Motion carried with all in favor.

Public Comment

The Board of Trustees made a site visit to FACT Grantee Foothills Child Advocacy Center.

Approval of Minutes

ON MOTION DULY MADE (Mrs. Bailey) and seconded (Mr. Isaac), moved to approve the minutes of the September 17-18, 2009 FACT Board Meeting. Motion carried with all in favor.

Treasurer's Report

Mr. Isaac presented the Treasurer's report. ON MOTION DULY MADE (Mr. Krizek) and seconded (Mrs. Silva-Krause), moved to accept the Treasurer's Report. ON MOTION DULY MADE (Mr. Isaac) and seconded (Mrs. Campbell), moved to accept the draft copy of the 2008-09 Treasury Account Audit. ON MOTION DULY MADE (Mr. Rodriguez) and seconded (Mr. Isaac), moved to issue a RFP for next year's audit. All motions carried with all in favor.

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Collaboration Conference Update

Mrs. Sayler and Mrs. Burhans updated the Board on plans for the spring Collaboration Conference. The conference will be held on June 15, 2010 at the Koger Holiday Inn Select in Richmond. Cost will be \$45 per person. Mr. Krizek asked if an "early bird" registration had been considered. Mr. Krizek will work on sponsorships but each Board member was asked to think about those persons they knew that could also provide sponsorship funds to help offset the conference expenses. Mrs. Sayler reported that former FACT Board member Mr. John Littel had been contacted to assist with the conference and the unveiling of the social indicator report card. Board members voted on workshops to be offered at the conference. Mrs. Campbell will be leading the committee that will make recommendations for the awards. Mrs. Inge reported that a "save the date" email had been sent to FACT contacts and that a flash drive would be presented to each participant in lieu of a conference brochure and workshop handouts. Mrs. Sayler explained that all Board members would be asked to promote the conference in their own communities.

Social Indicators Project

Mrs. Baker and Mrs. Cox presented their progress on the social indicator project. Highlights included: Project overview, report scope, preliminary introduction to the report, stakeholder findings, editorial and planning committee progress, definition of family violence, sample layouts, research process and data availability findings. The Board also reviewed suggested titles to the report and since no consensus was achieved requested that Mrs. Inge discuss with VDSS Public Affairs and offer a couple suggestions for voting.

Executive Directors Report

Mrs. Inge reported that much time had been spent working with Communitas Consulting on the social indicator project. She thanked Board members who participated in the listening sessions and also Jeanine Harper who is currently representing FACT on the Editorial and Planning Board. Three listening sessions have been held in Fairfax, Virginia Beach and Roanoke. Nearly 100 participants have taken part in these sessions. The meetings presented an overview of the scope of the report; provided a summary of the research to date along with the proposed social indicators that have emerged from the research.

The Editorial and Planning Committee for the social indicators project was identified and has met twice to advise on the scope of the report, provide guidance on the narrative, help facilitate connections with people and resources as needed, and shape the final format and dissemination strategies for the published report.

Mrs. Inge ended her report with grants training for all Board members that will be reviewing the local services CVS-10-025 Family Violence Prevention, Treatment and Public Awareness Projects.

Friday, September 18, 2009

Mr. Rodriguez, Vice Chair called the meeting to order at 9:00 am.

Commissioner's Report

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Commissioner Conyers expressed his appreciation to the FACT Board of Trustees for their service. He encouraged the Board to continue its work stating that Virginia is a resource rich state but it takes all of us to keep working to make the Commonwealth a better place. He reflected that despite budget issues VDSS had made significant progress in improving relationships with its local, state and federal partners.

Conflict of Interest Training

Mr. Al Wilson from the Attorney General's office provided the Board of Trustees conflict of interest training and discussed the laws of public disclosure and FOIA. He encouraged the Board to contact his office and request an opinion should questions or concerns arise regarding conflict of interest in the future.

Committee Reports

Grants Committee

ON MOTION DULY MADE (Mrs. Sayler) and seconded (Mr. Isaac), moved to approve \$1,500 to sponsor the Sex Offender Treatment Conference. Motion carried with all in favor.

ON MOTION DULY MADE (Mrs. Bailey) and seconded (Mr. Krizek), moved to approve Virginia Department of Social Services Child Abuse Prevention Conference in collaboration with Prevent Child Abuse Virginia (\$2,000-contingent upon approval from VDSS). Motion carried with all in favor. Mrs. Schultze abstained.

ON MOTION DULY MADE (Mrs. Bailey) and seconded (Mrs. Sayler), moved to approve \$2,000 to sponsor the Virginia Guardianship Conference. Motion carried with all in favor.

ON MOTION DULY MADE (Mr. Isaac) and seconded (Mrs. Campbell), moved to adjourn the December FACT Board Meeting. Motion carried with all in favor.

Respectfully submitted,

Ellen Burhans, Acting Secretary